



## Planning Commission

**Chair:** Vacant

**Commission Members:** Kris Bryant (Vice-Chair), Joe Chappell, Don McBride, Abe Ghassempour, Jill Ochs-Tontz

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### ❖ **ADJUSTED MAXIMUM CAPACITY OF CITY HALL COUNCIL CHAMBERS**

- Adjusted Maximum Capacity- 33 People
  - ✓ Reserved for- 6 Commission Members/27 General Public
- CDC Social Distancing Guidelines/Limitations - Social distancing, also called “physical distancing,” means keeping space between yourself and other people outside of your home. To practice social or physical distancing:
  - ✓ Stay at least 6 feet (about 2 arms’ length) from other people;
  - ✓ Do not gather in groups; and
  - ✓ Stay out of crowded places and avoid mass gatherings;
- Six (6) feet of physical distancing, squared, or 6 times 6 = 36 sq. ft.
  - ✓ Council Chambers- 1200 Sq. Ft./ 36 Sq. Ft. = Maximum Capacity of 33

### ❖ **MEETING ATTENDANCE GUIDELINES/ REQUIREMENTS**

- Enter City Hall on the North Entrance off of 2<sup>nd</sup> Street
- Please do not attend if you feel sick, have been exposed to someone with COVID-19, or are exhibiting symptoms
- Upon entrance your temperature will be taken (*If you have a fever over 100.4 F you will be denied access*)
- Individuals will also be screened for symptoms (*cough, fever, shortness of breath, and close contact with someone who has tested positive for COVID-19*).
- **Wearing a mask/ cloth face covering shall be mandatory of everyone, except when they are presenting comments to the Commission.**

❖ **TO WATCH THE MEETING REMOTELY** The general public can observe the June 11, 2020 Planning Commission meeting remotely on GTV20 on Guthrie Cox Channel 20

### ❖ **OPPORTUNITY TO SUBMIT PUBLIC COMMENTS VIA EMAIL VS. IN-PERSON**

- Public Comments may be submitted in advance to Planning Director Dan Kassik via email (dkassik@cityofguthrie.com) prior to 2:00 PM CDT on Wednesday, June 10, 2020.
- Each Person submitting a Public Comments shall:
  - ✓ Submit their name, address along with their comment.
  - ✓ Identify the topic/subject of their comment.

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Agenda posted on the bulletin board in the lobby of City Hall by 5:00 PM on Monday, June 8, 2020. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hours rule if signing is not the necessary accommodation.

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- ✓ Limit their comments to a total of 750 Words (Roughly equivalent to a 5 minute speech).
- ✓ Comments will be limited to City of Guthrie Residents, and non-residents that either work for or operate a business in the City of Guthrie.
- ✓ The Planning Director or designee will read the public comments either at the start of the meeting, or at the beginning of the discussion of each agenda item if the comment(s) are germane to that particular agenda item.
- ✓ If there are multiple comments on any one topic, once it is obvious that the comments are overlapping or repeating themselves, the balance of the comments will be summarized.

REGULAR PLANNING COMMISSION MEETING  
Thursday, June 11, 2020 at 5:30 PM  
City Hall – 2<sup>nd</sup> Floor Council Chambers  
101 North Second Street, Guthrie, Oklahoma 73044

1. Call to order
2. Public Comments
3. Nomination and Election of Chair
4. Nomination and Election of Vice-Chair
5. Approval of previous minutes from the March 12, 2020 meeting.
6. PC Application 20-002 - Discussion and potential action on a request to close portions of Dale Ave., Cotteral Ave. and all alleys within Blocks 8, 9, and 16 of Oliver's 1<sup>st</sup> Addition located east of 11<sup>th</sup> St. and north of College Ave.
  - a. Staff Report
  - b. Discussion
  - c. Decision
7. PC Application 20-003 - Discussion and potential action on a request to close portions of 4<sup>th</sup> St. between Logan Ave. and Noble Ave., close portions of 6<sup>th</sup> St. between College Ave. and Logan Ave. and Warner Ave and Cleveland Ave., close portions of 7<sup>th</sup> St. between Warner Ave. and Cleveland Ave., close portions of Warner Ave. between 3<sup>rd</sup> St. and 4<sup>th</sup> St., close portions of Mansur Ave. between 3<sup>rd</sup> St. and 5<sup>th</sup> St. and close portions of Washington Ave. between 5<sup>th</sup> St. and 7<sup>th</sup> St. and 7<sup>th</sup> St. and 8<sup>th</sup> St.
  - a. Staff Report
  - b. Discussion
  - c. Decision



8. PC Application 20-004 - Discussion and possible action on a request to zone a 77.24 acre property located in the South Half of the Southwest Quarter of Section 2, Township 16 North, Range 2 West generally located on the east side of Midwest Blvd. at the intersection of Midwest Blvd. and College Ave. from no existing zoning classification to I-1 (Restricted Manufacturing and Warehouse District).
  - a. Staff Report
  - b. Discussion
  - c. Decision
  
9. PC Application 20-005 – Discussion and potential action on a request for approval of a preliminary subdivision plat for the John R Flasch Industrial Park located in the South Half of the Southwest Quarter of Section 2, Township 16 North, Range 2 West generally located on the east side of Midwest Blvd. at the intersection of Midwest Blvd. and College Ave. The plat proposes to divide the acre 77.24 acre property into 12 industrial lots.
  - a. Staff Report
  - b. Discussion
  - c. Decision
  
10. Staff Comments
  
11. Commission comments
  
12. Adjournment